

**DEBT COLLECTION* ACTING FOR CREDITOR UP TO £100,000
WINDING UP PROCEEDINGS AGAINST COMPANIES
UNDEFENDED CASES TO FIRST HEARING OF PETITION
FEES AND DISBURSEMENTS (INCLUDING VAT)**

Hourly Rates of our personnel who may be dealing with your claim range from £200-£350 plus VAT.
The fee ranges below reflect the varied nature of the work, the time to carry out the work and the seniority of the person carrying out the work.

<u>Fees including VAT</u>	<u>Fee Range</u>	<u>Work Included</u>
(A) Letter of Claim.....	£90 - £120	(A) (i) Taking your instructions and reviewing papers (ii) Preparing Letter of Claim
(B) Instigating proceedings to wind up the debtor	£1,632 - £2,856	(B) (i) No settlement being achieved, issuing a Statutory Demand and serving (ii) Receiving no response, presenting and serving a Winding Up Petition (iii) Advertising the Petition (iv) Preparing relevant court documents and filing a hearing bundle (v) Instructing representative to attend first hearing
TOTAL (A) + (B).....	£1,722 - £2,976	
<u>Disbursements including VAT</u>		
(C) Process Servers fees (Statutory Demand and Petition).....	£180	<u>Work NOT Included</u> 1. Any work arising from the debtor disputing the claim 2. Negotiations for settlement 3. Dealing with other creditors 4. Any adjourned or further hearings 5. Where the debtor is out of the jurisdiction
(D) Court Issue fee.....	£280	
(E) Official Receivers Deposit.....	£1,660	
(F) London Gazette Advertisement fee	£101.52	
(G) Junior Counsel fee for attending Hearing.....	£90	
(H) Court Search of Insolvency Register	£11.99	
TOTAL (A) + (B) - (H).....	£4,045.51 - £5,299.51	
<u>Optional Additional Fee</u>		
(I) Preliminary investigation into debtor's position.....	£72 - £126	
<u>Optional Additional Disbursements including VAT</u>		
(J) More detailed investigation of debtor's financial position	£358.80	
GRAND TOTAL (A) – (J).....	£4,476.31 - £5,784.31	
* Excludes debts for rent arrears		